

## Equinet Executive Board Meeting IV 9 October 2015 Brussels, Belgium

**Venue:** Thon Hotel EU, Rue de la Loi 75, 1000 Brussels

### ATTENDANCE

#### Board Members

Kosana Beker (KB)  
Anna Błaszczak (AB)  
Patrick Charlier (PC)  
Evelyn Collins (ECo)  
Sandra Konstatzky (SK)  
Elisabeth Lier Haugseth (ELH)  
Kalliopi Lykovardi (KL)  
Petr Polak (PP)

#### Equinet Secretariat

Anne Gaspard (AG), Executive Director  
Yannick Godin (YG), Administration & Finance Officer  
Tamás Kádár (TK), Head of Legal & Policy team  
Sarah Cooke O'Dowd (SOD), Communication Officer  
Jessica Machacova (JM), Project Officer  
Moana Genevey (MG), Policy/Communication Trainee

**Chair of the meeting:** Anne Gaspard (AG) and Evelyn Collins (ECo)

#### **Apologies:**

*Board Member* – Sarah Benichou (SB)

**Minutes:** Jessica Machacova (JM)

## MINUTES

### OPENING OF THE EQUINET BOARD MEETING

**AG** opened the Board meeting at 16:30 by congratulating the new members of the Equinet Board 2015-2017. The proposed agenda for the meeting was reviewed and agreed by participants.

### INTRODUCTION OF BOARD MEMBERS AND EQUINET SECRETARIAT

All Board Members and staff team of the Equinet Secretariat introduced themselves as part of a personal introduction *tour de table* and exchange.

### NOMINATION OF CHAIR OF EQUINET BOARD

In accordance with the next point on the agenda, **AG** called for interest and candidate/s to the position of Chair of the Equinet Board. The Board members unanimously proposed to designate **ECo** as Chair of the Equinet Executive Board for the next mandate. ECo accepted with pleasure and honour to take up the role of Chair of the Equinet Board for this mandate.

**DECISION:** **ECo** was unanimously elected by the attending Board Members as the Chair of the Equinet Board for the forthcoming two-year mandate (2015-2017).

### INTRODUCTION OF FORTHCOMING DECISIONS (Board Meeting V, 9 December 2015, Paris)

**AG** introduced key decision items that will need to be discussed and decided upon at the next Board meeting on 9 December 2015. The notes related to the items (a) and (b) below were briefly introduced, and provided to board members in their packs (and will be sent to them via email) for further consideration.

The following three items will be further discussed and put to Board decision at the next Board Meeting on 9 December 2015:

- (a) Equinet Board Advisor – proposal
- (b) Role and nomination of Equinet Treasurer
- (c) Board Conciliator (internal complaints procedure – secretariat staff regulations)

## **DATE OF NEXT EQUINET BOARD MEETING 2015**

**ECo** confirmed the date for the next Board Meeting as planned on Wednesday 9 December 2015 in Paris, following the Equinet Conference on the Freedom of Movement.

Specific dates suggested for Board Meetings for 2016 calendar will be proposed before the next Board meeting.

## **ANY OTHER BUSINESS (A.O.B)**

All Board Members will be invited to provide Equinet Secretariat with a completed personal details form required for the publication of Equinet Executive Board composition in the official journal of Belgium (Moniteur Belge) in accordance with Equinet requirements as a Not-for-profit International Association (Aisbl - Association Internationale Sans But Lucratif) under Belgian law.

== *The Chair closed the Board Meeting at 17:30* ==

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