

## Equinet Executive Board Meeting 28 November 2013 (17:15-18:15) Brussels, Belgium

**Venue:** HUSA President Park Hotel  
44 Boulevard du Roi Albert II  
1000 Brussels, Belgium

### ATTENDANCE

<u>Board Members</u>	<u>Equinet Secretariat</u>
Anna Błaszczak (AB) Michel Bonte (MB) Evelyn Collins (ECo) István Haller (IH) Sandra Ribeiro (SR) Mari-Liis Sepper (MLS) Therese Spiteri (TS) Tena Simonovic-Einwalter (TSE)	Anne Gaspard (AG), Executive Director Yannick Godin (YG), Administration & Finance Officer Tamás Kádár (TK), Senior Policy Officer Cosmin Popa (CP), Communications Officer Ilaria Volpe (IV), Policy Officer - Gender Equality Charalambos Stergiou (CS), Assistant (Trainee)

**Apologies:** *Néphèli Yatropoulos (NY) – on maternity leave*

**Chair of the meeting:** Anne Gaspard (AG)

**Minutes:** Yannick Godin (YG), Charalambos Stergiou (CS)

# MINUTES

## **1. Opening by Executive Director**

Anne Gaspard (AG) opened the Board Meeting at 17:15 and welcomed all newly elected Board Members and the Equinet Secretariat team. The proposed agenda for the meeting was reviewed and agreed upon by participants.

## **2. Introduction of Board Members and Equinet team**

All Board Members and staff of the Equinet Secretariat introduced themselves as part of a tour de table personal introduction and exchange.

## **3. Nomination of Chair of Equinet Board**

AG called for interest and candidate/s to the position of Chair of the Equinet Board. Members of the Board unanimously agreed that Evelyn Collins (Eco) should become the new Chair. ECo thanked all Board Members and accepted to become the new Chair of the Equinet Board.

**DECISION:** ECo was unanimously elected by the attending Board Members as the Chair of the Equinet Board for the forthcoming two-year mandate (2013-2015).

## **4. Nomination of Equinet Treasurer**

AG called for interest and candidate/s to the position of Treasurer of the Equinet Board. The note providing information on the expected role of the treasurer – included in Board Meeting packs - was introduced by YG / Equinet Secretariat and discussed.

Members of the Board unanimously agreed that Thérèse Spiteri (TS) should be confirmed in the position of Treasurer for a renewed two-year mandate. TS thanked all Board Members and accepted to continue in her role as the Equinet Treasurer.

**DECISION:** TS was unanimously elected by the attending Board Members as the Treasurer of the Equinet Board for the forthcoming two-year mandate (2013-2015).

## **5. Forthcoming decisions (*Board Meeting I, January 2014*)**

AG introduced the items that will need to be discussed and decided upon at the first Board meeting on 28 January 2014. The notes related to the items (a) and (b) provided to board members in their packs were introduced by Equinet Secretariat and commented upon and discussed with the board.

The following three items will have to be decided at the Board Meeting on 28 January 2014:

- (a) Equinet Board Advisor – proposal
- (b) Moderator of Equinet Working Group *Policy Formation*
- (c) Board Conciliator (*internal complaints procedure – secretariat staff regulations*)

## **6. Proposed dates for Board Meetings in 2014**

The date for the next Board Meeting was confirmed on Tuesday 28 January 2014 in Brussels.

Other tentative dates for Board Meetings as listed below will be reviewed and confirmed early in 2014.

- *23 April 2014 (or 25 April): Brussels, Belgium*
- *18 June 2014: Stockholm, Sweden*
- *18-19 September 2014: Warsaw, Poland*
- *Equinet AGM: 2 December 2014: Brussels, Belgium*

## **7. Any Other Business (A.O.B.)**

All Board Members will be invited to provide Equinet Secretariat with personal details required for the publication of Equinet Executive Board composition in the official journal of Belgium (*Moniteur Belge*) in accordance with Equinet requirements as a Not-for-profit International Association (*Aisbl - Association Internationale Sans But Lucratif*) under Belgian law.

== The Chair Anne Gaspard closed the Board Meeting at 18:15 ==