

EQUINET EXECUTIVE BOARD MEETING II

Wednesday 15 May 2013

Brussels, Belgium

Venue & Contacts:

Belgian Centre for Equal Opportunities and Opposition to Racism (Salle Royale)
138 Rue Royale, 1000 Brussels, Belgium
Contact Tel: +32 (0)2 212 31 82 (Equinet Secretariat – Yannick Godin)
Mobile Anne: +32 486 156 142

Attendance:

Board Members: Jozef De Witte (Chair), Evelyn Collins, Domenica Ghidei, Elke Lujansky-Lammer, Tena Šimonovic Einwalter, Therese Spiteri, Néphèli Yatropoulos

Equinet Secretariat: Anne Gaspard (executive director), Tamás Kádár (senior policy officer), Yannick Godin (administration & finance officer), Cosmin Popa (communications officer), Ilaria Volpe (policy officer - gender), Vasiliki Gkesouli (Assistant trainee)

Apologies: Csaba Ferenc Asztalos, Julija Šartuch, Niall Crowley (Board Advisor)

AGENDA

BOARD MEETING – 15 May (09:30-5:00pm)

1. Opening of the Equinet Board Meeting

2. Announcements

3. Minutes of last Equinet Meeting

- Approved Minutes of Board Meeting 19-20 March 2013 ([Annex 3.1](#))
- Questions/remarks (on issues not on the agenda)

4. Strategic issues

- Standards for Equality Bodies and related issues
 - ECRI Seminar with National Specialised Bodies (30-31 May 2013) ([Annex 4.1](#))
 - Cooperation with FRA ([Annex 4.2](#))
 - Follow-up Equinet Note to European Commission
- Links and cooperation EBS-NHRIs
 - Study *'Bridging the Divide – Integrating the Functions of NHRIs and NEBs in the EU'* ([Annex 4.3](#))
 - European Group of NHRIs ([Annex 4.4](#))
 - FRA joint meeting 7/8 October 2013 ([Annex 4.2](#))
 - Discussion on possible future steps and follow-up by Equinet
- Planning EQUINET AGM 2013 & Executive Board Elections
 - Equinet Members' call for nominations of Candidates for the Board Elections ([Annex 4.5](#))
 - Concept outline programme – Equinet AGM (28 Nov 2013, Brussels) ([Annex 4.6](#))
 - Draft Minutes of Equinet AGM (5 December 2013) ([Annex 4.7](#))

5. Equinet Communications Strategy

- Presentation by Secretariat (Cosmin Popa) & feedback/discussion with the Board ([Annex 5.1](#))
-

6. Report/paper on indicators for measuring the impact of NEBs

- Inception meeting and Board consultation – led by Niall Crowley (contracted expert)
On scope, detailed approach, methodology & timetable
(Annex 6.1)
-

7. Planning issues – Equinet Work Programme 2013

- Equinet high-level Seminar on gender related issues (27 June 2013, Brussels) (Annex 7.1)
- Messages to be delivered during the high-level Seminar on gender related issues (Annex 7.1bis)
- Good practice guide on reasonable accommodation
- Equinet Training on gender-related issues (September 2013, Lisbon) (Annex 7.2)
- Equinet Training on supporting duty bearers (October 2013, Zagreb) (Annex 7.3)
- Update Equinet Working Groups (Annex 7.4),
- Outcome of the Survey of the Gender Working Group (Annex 7.5)
- Equinet publications and follow-up

8. Equinet Membership

- Membership update

9. Relevant EU and European stakeholders initiatives (for information)

- Forthcoming key European stakeholders events (FRA, IDAHO, EIGE, ECRI)
- Equinet participation in meetings and events 2013 (Annex 9.1)

10. Finances and Administration

- Update Equinet EC Grant budget 2013 + Membership Fees 2013
- Management financial report 2013 with variances (Annex 10.1)
- Equinet financial audit (year 2011) – 21 to 24 May 2013

11. Any Other Business (AOB / miscellaneous)

12. Next meetings

- Update Equinet Calendar 2013 meetings and events
 - **27 June:** Gender seminar (Brussels)
 - **18-19 September:** Training on Gender related issues (Lisbon)
 - **19-20 September: Board meeting (Lisbon)** (Annex 12.1)
 - **24-25 October:** Training on supporting duty bearers (Zagreb)
 - **28 November: Equinet AGM (Brussels)**
-

Annexes to this agenda:

- **Annex 3.1** *Minutes Board Meeting Berlin 19-20 March 2013*
- **Annex 4.1** *ECRI Seminar Programme 30-31 May 2013*
- **Annex 4.2** *Update on Cooperation with FRA*
- **Annex 4.3** *Study “Bridging the Divide” - Findings and Recommendations*
- **Annex 4.4** *Relevant meetings of European Group of NHRIs*
- **Annex 4.5** *Board Elections 2013 Documents*
- **Annex 4.6** *Equinet AGM 2013 - Draft concept Programme*
- **Annex 4.7** *Equinet AGM 2012 - Draft Minutes*
- **Annex 5.1** *Equinet Communications Strategy*
- **Annex 6.1** *Paper on processes and indicators to measure the impact of equality bodies*
- **Annex 7.1** *Equinet Gender Seminar – draft programme*
- **Annex 7.1b** *Messages to be delivered during the gender seminar*
- **Annex 7.2** *Training on gender-related issues – draft programme*
- **Annex 7.3** *Training on supporting duty bearers – draft programme*
- **Annex 7.4** *Equinet Working Groups update*
- **Annex 7.5** *Survey Gender Working Group - Results*
- **Annex 9.1** *Equinet participation in meetings and events*
- **Annex 10.1** *Equinet Finances 2013*
- **Annex 12.1** *Suggested key items for next Board meeting in Lisbon*