

EQUINET EXECUTIVE BOARD MEETING II

Tuesday 27 March 2012

Brussels, Belgium

Venue & Contacts:

EQUINET – c/o Belgian Centre for Equal Opportunities and Opposition to Racism
(Meeting Room / Salle Royale)
138 Rue Royale
B- 1000 Brussels
Contact Tel: +32 (0)2 212 31 82 (Equinet Secretariat – Yannick Godin)
Contact: +32 (0)486 156142 (Mobile Anne Gaspard - Equinet Secretariat)

Attendance:

Board Members: Jozef De Witte (Chair), Evelyn Collins, Domenica Ghidei, Csaba Ferenc Asztalos, Elke Lujansky-Lammer, Julija Šartuch, Tena Šimonovic Einwalter, Néphèli Yatropoulos

Board Advisor: Niall Crowley

Equinet Secretariat: Anne Gaspard (executive director), Yannick Godin (administration & finance officer), Tamás Kádár (policy officer), Cosmin Popa (communications officer), Catharina Sahl (trainee – policy assistant)

Apologies: Therese Spiteri

AGENDA

BOARD MEETING – 27 March 2012 (09.30-17:00)

1. **Opening**
2. **Announcements**
3. **Minutes of last Equinet Meetings**
 - Minutes of Board Meeting 23 January 2012 ([Annex 3.1](#))
 - Draft Minutes of Equinet AGM 29-30 November 2011 ([Annex 3.2](#))
 - Questions/remarks (on issues not on the agenda)
4. **Priority issues – Work Programme 2012**
 - Moderator of Equinet Working Group *Equality Law in Practice* ([Annex 4.1](#))
 - Moderator of Equinet Working Group *Strategy Development* ([Annex 4.1](#))
 - Equinet Legal Training – 23/24 May 2012 ([Annex 4.2](#))
 - Confirmed date and venue (Vilnius, Lithuania)
 - Draft Training programme
 - Side event/meeting EIGE (24 May 2012)
 - Planning Equinet AGM Nov 2012
 - Planning date & location ([Annex 4.3](#))
 - Approach to AGM programme/agenda concept ([Annex 4.4](#))
 - Review – future Board election procedures ([Annex 4.5](#))
5. **Planning issues - Equinet Work Programme 2012 ([Annex 5.1](#))**
 - Follow up of the work/perspective on Equality and Human Rights
 - Update & planning Equinet Working Groups 2012 activities and meetings
 - Equinet Training on Under-Reporting – Malta Sept 2012 (*approach to training concept/themes*)
 - Equinet Good Practice Case Study/guide (supporting good practice in goods & services)
 - Follow-up and use of Data Collection Template

- Update Equinet communications and website
- 6. Future funding perspective**
 - Approach MAFF *EC Rights and Citizenship programme Proposal (2014-2020)* ([Annex 6.1](#))
- 7. Update on completion of Equinet work programme 2011**
 - Update on final 2011 outputs & publications (Working Groups and Case Study) ([Annex 7.1](#))
 - WG Communication – Good Practice Guide on Communication Principles for NEBs ([Annex 7.2](#))
 - Preparation of Equinet 2011 Annual Report ([Annex 7.3](#))
 - Equinet external Evaluation Report 2011 (conducted by Amber Analysis) ([Annex 7.4](#))
- 8. Relevant EU and European stakeholders initiatives**
 - Cooperation EC/DG JUST + Equality Summit in Cyprus
 - European Group of NHRIs
 - Cooperation with CoE Human Rights Commissioner
 - Cooperation and linkages with FRA
 - Cooperation and linkages with EIGE

For information

 - European Year 2012 for Active Ageing and Solidarity between Generations
 - EC For Diversity Against Discrimination Campaign
 - Overview of Equinet participation in meetings and events 2012 ([Annex 8.1](#))
- 9. Equinet Membership**
 - Membership update
- 10. Finances and Administration**
 - Note relating to financial management roles / Treasurer ([Annex 10.1](#))
 - Final Equinet financial report 2011 ([Annex 10.2](#))
 - Management financial report 2012 with variances ([Annex 10.3](#))
 - Equinet Membership Fees 2012 – update
 - Update Equinet EC Grant Application 2012 + submission Equinet 2011 Final Report to EC
 - Planning AG Maternity/Parental Leave (from 18 June 2012) ([Annex 10.4](#))
- 11. Any Other Business** (AOB / miscellaneous)
- 12. Next meetings** ([Annex 12.1](#))
 - Update Equinet Calendar 2012 – key meetings and events
 - 23-24 May 2012: Equinet legal Training (Vilnius)
 - **24 May (pm) & 25 May (am) 2012: Equinet Board Meeting (Vilnius)**
 - 26-27 September 2012: Equinet Training on under-reporting (Malta)
 - **27 Sept (pm) & 28 Sept (am) 2012: Equinet Board Meeting (Malta)**
 - 20-21 November 2012 (tentative): Equinet AGM + pre/post Board meeting (Cyprus)

Annexes to this agenda:

- **Annex 3.1** - Minutes of Equinet Board meeting (23 January 2012)
- **Annex 3.2** - Draft Minutes of Equinet AGM (29-30 November 2011)
- **Annex 4.1** - Update Note Nomination Moderators Equinet Working Groups *Equality Law in Practice and Strategy Development*
- **Annex 4.2** - Draft outline concept/programme Equinet Legal Training (23/24 May 2012)
- **Annex 4.3** - Letter from Cyprus Commissioner / Member Equality Body
- **Annex 4.4** - Evaluation Report of Equinet AGM 2011
- **Annex 4.5** - Draft Review Equinet Board Elections procedures
- **Annex 5.1** - Update Note implementation Work Programme 2012
- **Annex 6.1** - Update and Equinet Strategy in relation to EC proposal *Rights and Citizenship Programme - Multi-Annual Financial Framework (2014-2020)*
- **Annex 7.1** - Update Note completion Work Programme 2011
- **Annex 7.2** - Equinet WG *Good Practice Guide on Communication Principles for NEBs*
- **Annex 7.3** - Preparation of Equinet 2011 Annual Report
- **Annex 7.4** - Draft Equinet external Evaluation Report 2011 by Amber Analysis
- **Annex 8.1** - Overview of Equinet participation in relevant recent events/seminars 2012
- **Annex 10.1** - Note on Financial Management roles / treasurer
- **Annex 10.2** - Final Equinet Financial Report 2011
- **Annex 10.3** - Management Financial Report 2012 to the Board with variances
- **Annex 10.4** - Note Planning AG maternity/parental leave (from 18 June to Nov/Dec 2012)
- **Annex 12.1** - Suggested key items for future Board Meetings